



Deer Valley Hamlet Board Meeting (Agenda & Minutes)

DATE: December 6, 2016

TIME: 7:00pm

Chair	Kristen Abel		
Secretary	Dave Frey		
Participants:	<ul style="list-style-type: none"> ✓ Dave Frey ✓ Kristen Abel ✓ Brian Obrigewitsch 		<p>Chair:</p> <div style="text-align: center;">  <hr style="width: 100%;"/> Kristen Abel Deer Valley Board Chair </div>
			<p>Secretary:</p> <div style="text-align: center;">  <hr style="width: 100%;"/> Dave Frey Deer Valley Board Secretary </div>

AGENDA AND MINUTES

Time	Prime	Item	Meeting Notes	Carried/Rejected
7:00	Chair	Convene	- Meeting convened by Kristen @ 7:02pm	-
7:02		Adopt Minutes of Previous Meeting	- N/A	-
7:05		Open Items	-	-
		<i>Motions</i>	-	-
		New Items	<p>Plan for 2017</p> <p><u>Water Utility</u></p> <ul style="list-style-type: none"> - All homes that connect to Deer Valley Water Utility must have a water meter. - Send out a call to create a sub-committee (3 people). Committee will be tasked with: <ul style="list-style-type: none"> - Determining what is required to move the utility from public to private. (AI) Dave to send out email, check with Shane on who has water meters and who does not. - Develop proposal to assume responsibility from Deer Valley (DV) Developments for the water utility. <p><u>Architectural Controls</u></p> <ul style="list-style-type: none"> - When the development was new, there were architectural controls as well as requirements for yard work contained within a DV Building Guideline. These have become lax over the years and not adhered to. - Controls were reviewed and the committee would like to start administering the guidelines. 	<p style="text-align: right;">Carried</p> <p style="text-align: right;">Carried</p> <p style="text-align: right;">Carried</p>

		<p><u>Separate Division</u></p> <ul style="list-style-type: none"> - Potential that DV can become its own division and have a representative on the RM Council. - Committee will need to determine if there is interest from anyone in the community to be a rep. - If so, develop proposal. - (AI) Committee to speak to members of the community. <p><u>Parks/Recreation</u></p> <ul style="list-style-type: none"> - Individuals in the community have identified Deer Pointe Place as an appealing place for a park. - Need to determine when the area will be cleared, if this area could be used as a park space and if it is also safe. Kristen to follow up with Darcie (AI) - Priority for 2017 	Carried
		<ul style="list-style-type: none"> - Hamlet employee to wait until May 2017 to determine prior to having to do an RFQ/RFP for contractor services. 	
		<ul style="list-style-type: none"> - Bylaws – Deferred 	
		<ul style="list-style-type: none"> - Questions to the Assistant RM Administrator: <ul style="list-style-type: none"> - Is the Hamlet Board insured through the RM or should insurance be purchased? - Governance – is a document outlining roles and responsibilities, quorum, etc. required for the Board? - Community Plan – there is an RM plan outlining goals, objectives, policies, etc. Do we adopt this plan or create our own, including policies? - Kristen to follow up with Krystal (AI) 	
		<ul style="list-style-type: none"> - Social Media – Facebook page for Deer Valley? – Kim Obrigewitsch has created a Hamlet of Deer Valley Facebook page – have her attend the next Board meeting 	
		<ul style="list-style-type: none"> - New Year's Eve Party – committee already formed, no action needed 	
	<i>Motions</i>	<ul style="list-style-type: none"> - Adjourned @ 8:30 	- Carried

Items Deferred To Future Meeting(s):

DATE

- Bylaws
- Architectural Controls – to determine administration process
- Hamlet employee/Current contracts

ACTION ITEM:

- Kristen: Follow up with RM with questions
- Dave: Send out email for call for volunteers for Water Subcommittee, Shane for number of water meters in DV.
- Committee: determine if there is interest from individuals within the community – separate division.

Next Meeting: January 3rd, 2017

Date	Location	
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January 3	104 Deer Ridge Drive	
February 7	104 Deer Ridge Drive	
March 7	104 Deer Ridge Drive	
April 4	104 Deer Ridge Drive	
May 2	104 Deer Ridge Drive	
June 6	104 Deer Ridge Drive	
July 4	104 Deer Ridge Drive	
August 1	104 Deer Ridge Drive	
September 5	104 Deer Ridge Drive	
September 14	GENERAL MEETING	Clubhouse