



Deer Valley Hamlet Board Meeting (Agenda & Minutes)

DATE: September 10, 2019

TIME: 18:30

Chair	Dave Frey		
Secretary	Kristen Abel		
Participants:	<ul style="list-style-type: none"> ✓ Dave Frey ✓ Kristen Abel ✓ Jennifer Ehrmantraut 		<p>Chair:</p> <p style="text-align: center;">X </p> <hr style="width: 100%;"/> <p>David Frey Deer Valley Board Chair</p>
	<p>Public</p> <ul style="list-style-type: none"> ✓ ✓ ✓ 		<p>Secretary:</p> <p style="text-align: center;">X </p> <hr style="width: 100%;"/> <p>Kristen Abel Deer Valley Board Secretary</p>

AGENDA AND MINUTES

Item	Meeting Notes	Carried/Rejected
Convene	18:36	
Adopt Minutes of Previous Meeting		Carried
New Items	Meeting with Luke Grazier, Director of Planning & Development	
	<p>Architectural Controls</p> <ul style="list-style-type: none"> - Discussed implementing architectural controls and what plans and/or bylaws would need to be amended if these were put in place. - Discussed separating architectural control language from the draft Nuisance Bylaw. 	
	<p>RM Council Request:</p> <p>The Hamlet Board is requesting for Luke Grazier's assistance in developing and implementing architectural controls for the community.</p>	
	<p>Resolution</p> <ul style="list-style-type: none"> - Proceed with requesting of the RM Council for hours to be allocated for Luke Grazier to research and help with the development and implementation of architectural controls for the community. 	Carried
	<p>MPE Proposal</p> <ul style="list-style-type: none"> - Reviewed the document that the engineering company, MPE, submitted that outlined the work and costs associated to assessing and developing an asset management plan for the roads in Deer Valley. 	
	<p>Resolution</p> <p>Approve costs outlined within the document with the following amendments:</p>	Carried

	<ul style="list-style-type: none"> - Amend the Methodology section, page 2. "MPE would undertake the following tasks to conduct the condition review of the existing culverts and R.M. shop consisting of the following key elements: ". Should refer to the road assessment in Deer Valley; and - Include assessing the culverts within Deer Valley and the costs associated with the assessment. 	
	Luke Grazier left the meeting – 17:08.	
	Invoices <ul style="list-style-type: none"> - Curtis Construction - \$2587.50 - R&R YardWorx – July - \$5749.40 and August - \$763.49. R&R submitted the incorrect invoice for July; invoice was for work for a different business. - Loraas - \$1264.65 - Social Committee Summer Event – Kristen Attwood - \$213.16 and Katie Gibson - \$202.25 	
	Resolution <ul style="list-style-type: none"> - Pay as presented 	Carried
Adjourn	19:38	

Items Deferred from Previous Meeting(s):

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Topics for Discussion at General Meeting:

Next Meeting:

Date	Location	Purpose	Time
October 1, 2019	243 Deer Valley Road	Monthly Meeting	19:00
November 5, 2019		Monthly Meeting	19:00
December 3, 2019		Monthly Meeting	19:00