

**Deer Valley Organized Hamlet
Meeting Minutes
Annual General Meeting October 17, 2023 - 7:00 PM**

Meeting Called To Order

The Annual General Meeting of the Organized Hamlet of Deer Valley was called to order at the Deer Valley Clubhouse on Tuesday, October 17, 2023 at 7:06 pm.

Present:

Chairperson: Tyrone Torrie (2022 - 2024)

Secretary: Derek Kelln (2022 - 2026)

RM of Lumsden No. 189 Division 2 Councillor: Glenda Schlosser

RM of Lumsden No. 189 Chief Administrative Officer: Monica M. Merkosky

Absent:

Board Member: Jim Monaghan (2022 - 2023)

Presentation of Attendance Sheet

27 residents in attendance.

Introduction of Board Members and RM of Lumsden Division 2 Councillor

Establish AGM Rules

Previous Year's Activities / Accomplishments

Presentation from Deer Valley Water & Sewer Board - Warren Wagner

- Lagoons and lift stations are located on the golf course's property. The Water & Sewer Board is negotiating a 100-year lease, with the option of an additional 100-year extension, rather than subdividing. A survey of the lease areas will be completed soon.
- An access route to the lagoons, via the golf course, will be registered.
- Identification of water/sewer lines that may also be located on the golf course is being investigated. Easements may already be in place.
- The Water & Sewer Board met with the Town of Lumsden to determine if the raw water intake can be increased. A plan is in place for Spring, 2024 to increase the Litres per Second.
- Deer Valley's water operator, as well as Shane Melanson (finance), will continue after the purchase of the utility, at least in the interim.
- The Water & Sewer Board may work with the Town of Lumsden for billing services in the future.

TNT

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Presentation of Financial Report

See powerpoint presentation.

The combined reserve balances at December 31, 2022 totalled \$992,437.

Board Election (if required)

Jim Monaghan's seat is up for election for the term of 2023-2027.

Kent Farago nominated Jim Monaghan.

Katie Gibson seconded the nomination of Jim Monaghan.

Jim Monaghan was absent but had informed prior to the meeting that he would accept the nomination.

Several calls for further nominations were made.

Leon Friesen moved that nominations cease.

Jim Monaghan was elected by acclamation for a 4-year term (2023-2027).

Open Forum

A lengthy discussion was held regarding speed limits, speed bumps and radar speed signs. The Board shared that their poll of the residents indicated that a speed limit reduction was viewed favourably and that speed bumps were not viewed favourably. Summer, 2023 statistics from the radar speed sign revealed that average speed limits were below 30 km/hr.

The impending closure of the Town of Lumsden's landfill was made public.

Organized Hamlet Service Commitment

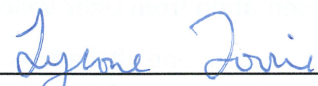
The service commitment was reviewed. Those in attendance were encouraged to review their house insurance policies to determine if 'fire-fighting fees' are covered. Those experiencing a fire in Deer Valley will receive an invoice on behalf of the Lumsden & District Fire Department.

TNT

Adjournment

Kent Farago / Derek Kelln: "That we adjourn the meeting at 8:22 pm."

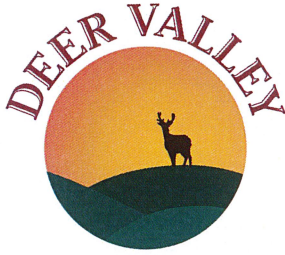
CARRIED



Chairperson



Chief Administrative Officer



Deer Valley Annual General Meeting Sign-in Sheet

October 17, 2023

Printed Name

Signature

BOW HALONDE

ROSALIZ LALONDE

Kent Farago

Horrie Farago

Susan Kreller

Kara Taylor

Jason Taylor

DREW GIBSON

Katie Gibson

KRISTAL ABER

Laurie Davison

GREG DAVISON

Keri Walter

Dustin Klynn

Ryan McLaughlin

Wendy McPherson

Brian Golly

SONNIE FOLK

Daniel Fuscus

JEREMY ATTWOOD

Ian Heiliger

HARNEY KAJUMBA

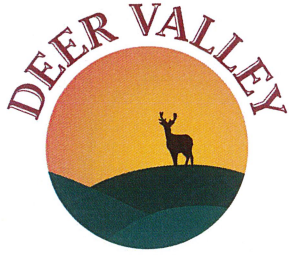
R. Halonde

R. Farago

AK

Ry McL

WmPherson



Deer Valley Annual General Meeting Sign-in Sheet
October 17, 2023

Printed Name

Signature

LEON PRIESER

WALTER WAGNER

MICHAEL WALKER

[Handwritten signatures in black and purple ink]

CAO R.M. OF LUMSDEN

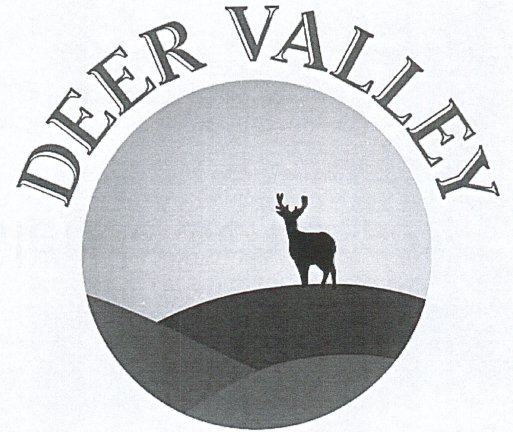
MONICA MERKOSKY

Glenda Schlosser
(R.M. Councillor)

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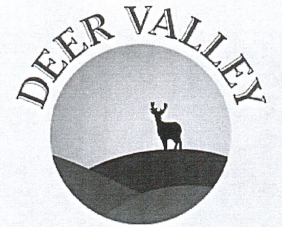
Organized Hamlet of Deer Valley



Annual General Meeting

October 17, 2023

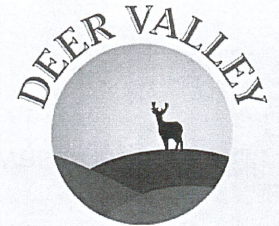
Introduction



- Tyrone Torrie – Chair (2022 – 2024)
- Derek Kelln – Secretary (2022 – 2026)
- Jim Monaghan – Member (2022 – 2023)

- RM of Lumsden No. 189 Division 2 Councillor – Glenda Schlosser

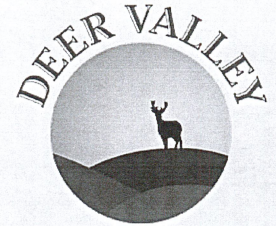
AGM Rules



1. Please be respectful (disrespectful comments, remarks or gestures will not be tolerated).
2. If you have a question or comment please raise your hand.
3. When asking your question, you will be limited to a **2-minute** time frame to keep the meeting moving forward (additional time can be provided if follow-up discussion warrants it).
4. When a vote is required, we will count raised hands.
5. If a Board election is required, it may be held by:
 - show of hands
 - secret ballot
 - by standing.

Residents in attendance determine how the Board election vote will take place.

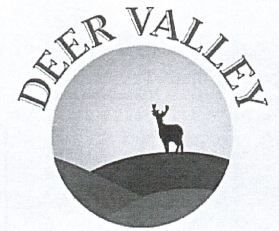
2023 Activities



- Deer Valley Animal Control Bylaw was adopted by RM Council in Jan 2023
- New legislation required that the 2015 Golf Cart Bylaw be updated. RM Council adopted a new bylaw on Oct 5, 2023
- New highway signage for Deer Valley was erected
- Maintenance RFP awarded to Curtis Construction (for the term Oct 2023 – Oct 2025)
- Additional speed limit signs were erected on Deer Valley Road
- Deer Valley Road speed bumps were re-painted
- We borrowed the RM's radar speed signs and accumulated traffic data
- On our behalf, the RM applied for post-mounted radar speed signs (4) via an SGI Traffic Safety Grant. *Not yet approved.*
- Trenching and Backfill policy was adopted (relates to water/sewer repairs)
- Residents were encouraged to register in the RCMP's 'CAPTURE' program (security camera video)
- The Town of Lumsden applied for a grant to construct a potable waterline to Deer Valley, but the grant was unsuccessful.

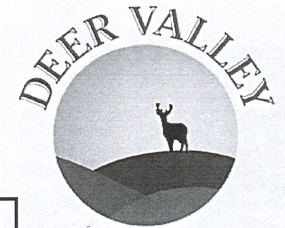
Bylaws, Policies, Agendas and Minutes are on the Hamlet's Website.

Deer Valley Water & Sewer Board

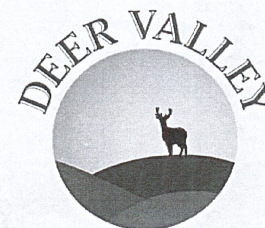


- Warren Wagner
- Leon Friesen
- Hartley Kayumba

Deer Valley Organized Hamlet 2023 Budget



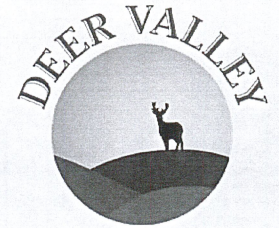
Operating Budget	2020 Year End Actuals	2021 Year End Actuals	2022 Year End Actuals	2023 Budget
Revenues				
Tax Allotment (40% including Golf Course)	181,562.16	156,467.73	166,031.72	172,672.99
Revenue Sharing	29,741.00	29,483.00	33,120.00	34,444.80
Transfer (to) from reserve				
Total Operating Revenue	\$ 211,303.16	\$ 185,950.73	\$ 199,151.72	\$ 207,117.79
Operating Expenses				
Abatements		8,615	8,129	9,000
Street Lighting	3,333	3,059	3,389	4,000
Garbage Removal / Recycling	14,641	19,598	24,827	26,000
Road Repairs (pothole filling, crack filling, microsurfacing)		-	39,220	25,000
Summer Maintenance (weed control, pest control, grass cutting, street sweeping, landscaping)	12,894	15,243	18,809	20,000
Snow Removal	47,825	58,818	78,479	80,000
Community Activities	150	4,028	3,400	4,000
Administration (website maintenance, legal fees, AGM, board remuneration, bylaw enforcement)	12,058	9,410	8,563	10,000
Consulting (Asset Report, Feasibility Study, etc.)		4,000	-	-
Total Operating Expenses	\$ 90,900.29	\$ 122,770.51	\$ 184,815.77	\$ 178,000.00
Deer Valley Maintenance Surplus / Loss For The Year	\$ 120,402.87	\$ 63,180.22	\$ 14,335.95	\$ 29,117.79



Infrastructure (Capital) Budget	2020 Year End Actuals	2021 Year End Actuals	2022 Year End Actuals	2023 Budget
Revenue: Tax Allotment (30%)	136,171.62	117,350.70	124,523.79	127,014.27
MEEP Funding	34,484.00	-	-	-
Total Capital Revenue	\$ 170,655.62	\$ 117,350.70	\$ 124,523.79	\$ 127,014.27
Infrastructure Expenses:				
Current Year Expenditures - Land				-
Current Year Expenditures - Park / Green Space	124,186.87	21,273.18	-	-
Current Year Expenditures - Roadways	343,574.81	-	-	-
Current Year Expenditures - Water & Sewer	3,451.50		-	200,000.00
Total Capital Expenditures	\$ 471,213.18	\$ 21,273.18	\$ -	\$ 200,000.00
Annual Deer Valley Infrastructure (Capital) Surplus / Loss	\$ (300,557.56)	\$ 96,077.52	\$ 124,523.79	\$ (72,985.73)

Reserve Balances				
Maintenance Reserve Balance	328,035.65	31,562.45	31,562.45	31,562.45
Infrastructure (Capital) Reserve Balance	366,283.91	822,014.85	960,874.59	917,006.65
Combined Reserve Balances at YE	\$ 694,319.56	\$ 853,577.30	\$ 992,437.04	\$ 948,569.10

Hamlet Board Election



- 1 Board seat is open for election tonight. It is a 4-Year Term (2023 - 2027) currently held by Jim Monaghan.

These are the rules in place for the Board election when the Hamlet is first established:

These are the rules in place for the Board elections now:

Election of Board Members

The voters will elect three members to the OH Board. Candidates for the hamlet board must be voters of the OH. The OH Board members' terms of office will be set out in the Minister's Order. They will be set out in a rotating order.

At the first meeting, voters will:

- Elect one person to a four year term;
- Elect one person to a three year term; and
- Elect one person to a two year term.

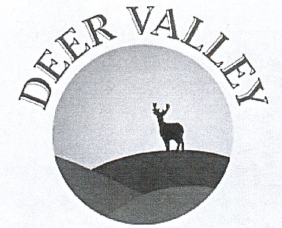
At the next annual meeting there will not be an election. In subsequent years, as each term expires, voters elect a board member to a four-year term. Voting in an OH may be by secret ballot, show of hands or by standing. The voters decide how the voting will happen at the meeting.

After the meeting the OH Board will meet and determine, from among their members, who will sit as their chairperson and who will act as their secretary.

Tip: Publicly post a list all board members and their terms of office. This will help voters know the expired or vacant terms.

Tip: Voters do not elect a chairperson or secretary.

Hamlet Service Commitment

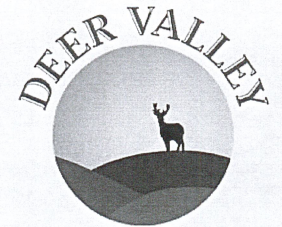


The Winter Road Maintenance Program is prioritized as follows: **Within 24 Hours 7 days a week**

- All roads are made passable for emergency (fire, police, ambulance) response vehicles
- All roads are made passable for school buses
- **Normal winter driving conditions** and access are provided on all routes
- Safety and travel efficiency are provided through the plowing and removal of windrows
- **Normal winter driving conditions** are maintained through snow removal operations.
- In the event of road condition concerns, please send an email to the Board@deervalleysask.ca account.

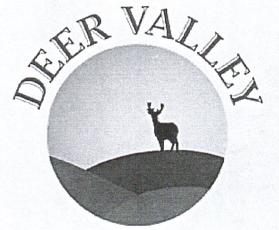
- The Hamlet Board email account is monitored on a **best-effort basis 8-5 on weekdays**.
 - A. Paved roadways will be swept approximately up to three times annually (as needed).
 - B. Household garbage will be collected, curbside, weekly.
 - C. Household recycling will be collected, curbside, bi-weekly.
 - D. Access to the Lumsden Solid Waste Facility (Landfill) is also available for larger items.
 - E. Road allowances and municipal reserves will be mowed approximately 4 times annually.
 - F. Fire protection services are provided on a user-pay basis. Consider carrying insurance for 'fire fighting fees'.
 - G. Police services are provided by the Lumsden detachment of the RCMP.
 - H. Bylaw Enforcement services are provided by a designated Officer via the RM of Lumsden.
 - I. Family—oriented community events are coordinated by a local volunteer group.
 - J. Monies are reserved annually for park/playground development, roadway capital investments, water/sewer purchase.

Open Forum



- Social Committee Activities:
- Topics from Community:

Adjourn



Thank-you everyone for attending!

Distribution List – board@deervalleysask.ca