Deer Valley Organized Hamlet

Meeting Minutes

Deer Valley Organized Hamlet Board February 10, 2025 - 6:30 PM

Call to Order

The Board of the Organized Hamlet of Deer Valley convened their Regular Board Meeting in the Council Chambers of the Lumsden Municipal Office, and via electronic means (Zoom), on Monday, February 10, 2025, at 6:30 pm.

Present:
Chairperson: Tyrone Torrie (2024-2027)
Secretary: Derek Kelln (2022-2026)
Member: Jim Monaghan (2023-2027)

RM of Lumsden No. 189:
Division 2 Councillor: Glenda Schlosser
Chief Administrative Officer: Monica Merkosky

Absent:
None

Approval of Agenda
Moved by: Chair, Organized Hamlet of Deer Valley Board Torrie
Seconded by: Deer Valley Organized Hamlet Board Kelln

"That we approve the agenda as presented." **CARRIED**

Declaration of Conflict of Interest

There were no Declarations of Conflict of Interest.

Financial Reports

2024 Year End Financial Statement
Moved by: Deer Valley Organized Hamlet Board Kelln
Seconded by: Organized Hamlet of Deer Valley Board Monaghan

TNT

New Business

Grass Maintenance Contract

The Board was notified that R&R Yard Worx will no longer maintain the park this year. The Board thanks Ron and Rosalie for the great work they have done keeping Deer Valley beautifully manicured. The Board will seek options for a new contract.

Canada Housing Infrastructure Fund - Letter of Support

Moved by: Chair, Organized Hamlet of Deer Valley Board Torrie
Seconded by: Deer Valley Organized Hamlet Board Kelln

"That we provide a letter of support to the Town of Lumsden for their submission to the Canada Housing Infrastructure Fund, for a regionalized water supply project that includes upgrades to the Town of Lumsden's Water Treatment Plant and a potable water pipeline from the Town of Lumsden to the Organized Hamlet of Deer Valley." **CARRIED**

Adjournment

Moved by: Chair, Organized Hamlet of Deer Valley Board Torrie

"That we adjourn the meeting at 7:53 pm." **CARRIED**

Lynne Jarie
Chairperson

Chief Administrative Officer

Deer Valley Hamlet 2025 Proposed Budget

Operating Budget

	2022 Year End Actuals	2023 Year End Actuals	2024 Year End Actuals	2025 Proposed Budget
Revenues				
Tax Allotment (40% including Golf Course)	166,031.72	166,063.67	168,000.00	169,000.00
Revenue Sharing	33,120.00	37,455.00	42,724.00	43,000.00
SGI Speed Sign Grant			16,743.00	
transfer (to) from reserve				
Total Operating Revenue	**199,151.72**	**$ 203,518.67**	**$ 227,467.00**	**$ 212,000.00**
Operating Expenses				
Abatements	8,129.10	4,645.20	4,737.60	5,000.00
Street Lighting	3,389.00	3,533.35	3,531.44	4,000.00
Garbage Removal / Recycling	24,827.34	26,616.18	27,897.20	32,000.00
Road Repairs (pothole filling, crack filling, microsurfacing)	39,220.00	-	32,674.99	40,000.00
Summer Maintenance (weed control, pest control, grass cutting, street sweeping, landscaping, including park mtnce)	18,808.83	12,508.29	10,896.04	18,000.00
Snow Removal	78,479.17	53,125.50	61,549.69	80,000.00
Community Activities	3,399.68	1,044.95	3,021.21	7,500.00
Administration (website maintenance, legal fees, AGM, board remuneration, bylaw enforcement)	8,562.65	10,831.82	10,104.75	11,000.00
Radar Speed signs and installation			17,148.62	
Consulting (Asset Report, Feasibility Study, etc.)	-	-	-	-
Annual Maintenance Costs	184,815.77	112,305.29	171,561.54	197,500.00
Annual Deer Valley Maintenance Surplus / Loss	**14,335.95**	**$ 91,213.38**	**$ 55,905.46**	**$ 14,500.00**
Hamlet Allotment Balance Beginning	31,562.45	31,562.45	31,562.45	31,562.45
Annual Maintenance Surplus / Loss	14,335.95	91,213.38	55,905.46	14,500.00
transfer to infrastructure reserve	14,335.95	91,213.38	55,905.46	12,000.00
transfer to infrastructure sewer and water reserve	-			
transfer to infrastructure park / green space reserve	-			
transfer to infrastructure roadways reserve	-			
Deer Valley Maintenance Reserve Balance	**31,562.45**	**$ 31,562.45**	**$ 31,562.45**	**$ 34,062.45**

Infrastructure Budget

	2022 Year End Actuals	2023 Year End Actuals	2024 Year End Actuals	2025 Proposed Budget
Tax Allotment (30%)	124,523.79	124,547.75	130,375.49	131,000.00
MEEP Funding	-	-	-	-
Infrastructure Expenses				
Land (includes lift station access)				25,000.00
Park / Green Space	-	-		25,000.00
Roadways	-		-	-
Water & Sewer (includes access survey)	-	1,637.81		200,000.00
Total Infrastructure Expenditures	-	1,637.81	-	250,000.00
Annual Deer Valley Infrastructure Surplus / Loss	**124,523.79**	**122,909.94**	**130,375.49**	**(119,000.00)**
Infrastructure Reserve Beginning Balance	822,014.85	960,874.59	1,174,997.91	1,361,278.86
Transfer Funding from Operating Allotment	14,335.95	91,213.38	55,905.46	12,000.00
Infrastrucutre Reserve Year End Balance	**960,874.59**	**1,174,997.91**	**1,361,278.86**	**1,254,278.86**
DV Hamlet will keep track of reserve detail here				
Total DV Combined Reserve Balances at YE	**$ 992,437**	**$ 1,206,560**	**$ 1,392,841**	**$ 1,288,341**

TNT

RM OF LUMSDEN NO. 189
POLICY

Title: **Deer Valley Social Committee – Financial Management**

Effective: February 21, 2025

Purpose:

The Social Committee met with the Hamlet Board on October 7, 2024 and requested that the Board establish guidelines to inform the parameters of the Social Committee's authority.

Definitions:

"Board" means the board of the Organized Hamlet of Deer Valley
"Hamlet" means the Organized Hamlet of Deer Valley
"Municipality" means the council of the Rural Municipality of Lumsden No. 189
"Social Committee" means a volunteer group comprised of hamlet residents who coordinate community activities for the enjoyment of the hamlet's residents.

Policy Statement:

The Social Committee coordinates various activities for the pleasure of the hamlet's residents to promote an engaged community.

By January 15 annually, the Social Committee shall submit its proposed budget to the Board for consideration. The Social Committee will be informed once the proposed budget has been approved by the municipality.

The Board will provide financial statements when requested by the Social Committee.

To ensure fiscal responsibility and public trust in government spending, it is prohibited to purchase alcohol or recreational drugs using the Social Committee's operating budget. Purchases of this type of expenditure will not be reimbursed.

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Adopted by the Hamlet Board on February 10, 2025

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